









KINTAMPO MUNICIPAL ASSEMBLY











ANNUAL ACTION PLAN FOR 2022 FISCALYEAR



SEPTEMBER 2021

ECONOMIC DEVELOPMENT

PROGRAMME	SUB-PROGRAMME	BROAD ACTIVITY	LOCATION	TIME FRAME (2022)				COST			PROJECT IMPLEMENTING STATUS		INSTITUTION/DEPARTMENT		
				Q1	Q2	Q3	Q4	GOG(GH ₵)	IGF(GH ₵)	OTHERS(GH ₵)	NEW	ON-GOING	LEAD	COLLAB	
Economic Development	Finance and Revenue mobilization	Meeting with Fulani herdsmen) and formation of task force	Municipal officer	→					6,000.00					Finance/revenue	MoFA/Central Administration
Economic Development	Finance and Revenue mobilization	Registration of herdsmen and identification marks for cattle	Municipal office	→					6,000.00		✓			Central Administration	DoA
Economic Development	Finance and Revenue mobilization	establishment of revenue collection points.	Kintampo	→					16,000.00			✓		Finance/Revenue	Central Adm
Economic Development	Finance and Revenue mobilization	Internal postings of administrative and other staff to Zonal Councils	Zonal Councils	→				5,000.00			✓			Central Administration	Zonal Councils
Economic Development	Agric service and management	Build capacity of beneficiaries in quality control in ginger value chain	Cheranda	→				5,000.00			✓			Agric. Dept	PRODESOP
Economic Development	Agricultural Services and Management	Distribution of chemicals to control FAW and fertilizer	Municipal wide	→						5,000	✓			Agric. Dept	MoFA/Central Administration
Economic Development	Agricultural Services and Management	Conduct training programme on post-harvest management on cashew in ten communities	Busuama, Yaara, Kandege,, Asantekwaa, Banienkwe, Techira, Kintampo,	→					5,000		✓			Agric. Dept	MoFA/Central Administration











			Babato, Soronuase,										
Economic Development	Agricultural Services and Management	Conduct training on climate smart agriculture	Municipal wide				10,000		✓		Agric. Dept	MoFA/ Central Administratio n	
Economic Development	Agricultural Services and Management	Carry out conservation and agricultural demonstration on zero tillage and mulching	Kintampo				8,000		✓		Agric. Dept	MoFA/ Central Administratio n	
Economic Development	Agricultural Services and Management	Train 200 farmers on Soya beans and Agribusiness	Municipal wide				6,000		✓		Agric. Dept	MoFA/ Central Administratio n	
Economic Development	Agricultural Services and Management	Business Registration for FBOs/farmer groups	Municipal wide			210000				✓	Agric. Dept	MoFA/ Central Administratio n	
Economic Development	Agricultural Services and Management	Sensitization and training of farmers on climate change (bush fire mitigation)	Municipal wide			10,000				✓	Agric. Dept	MoFA/ Central Administratio n	
Economic Development	Agricultural Services and Management	Promote and demonstrate local based food nutrition (Bambara beans, dawadawa, sedulley) in 4 zones	Municipal wide					5,000.00		✓	Agric. Dept	MoFA/ Central Administratio n	
Economic Development	Agricultural Services and Management	Train 50 farmers on dry season farming through small scale irrigation and 200 farmers in post-harvest handling in technology in cereals and legumes	Municipal wide					8,000		✓	Agric. Dept	MoFA/ Central Administratio n	
Economic Development	Agricultural Services and Management	Implement Livestock credit in -kind programme under the Savanna Investment Programme (SIP)	Municipal wide					6,000		✓	Agric. Dept	MoFA/ Central Administratio n	









Economic Development	Agricultural Services and Management	Train 200 farmers on supplementary feeding in livestock production	Municipal wide				6,000		✓	Agric. Dept	MoFA/Central Administration
Economic Development	Agricultural Services and Management	Implement Farmers Day, PFJ and PERD	Municipal Wide		95,000.00	8,000.00			✓	Agric. Dept	MoFA/Central Administration
Economic Development	Agricultural Services and Management	Conduct home and farm visit	Municipal wide				5,000		✓	Agric. Dept	MoFA/Central Administration
Economic Development	Agricultural Services and Management	Conduct training for farmers on crop technologies	Municipal Office		8,060.00		9,000.00		✓	Agric. Dept	MoFA/Central Administration
Economic Development	Trade, Tourism and Industrial development	Organize District consultative meeting	Municipal Office		150,000.00	30,000.00	24,300.00		✓	BAC	CA
Economic Development	Trade, Tourism and Industrial development	Creation of Fire Belt around the tourist sites (Kintampo and Fuller waterfalls)	Municipal wide		200,000		80,000		✓	Central Admi	GTA/MoTCA
Economic Development	Trade, Tourism and Industrial development	Planting of trees at the Kintampo Waterfalls and Fuller Falls	Kintampo		50,000		400,000		✓	FSD	Central Admi
Economic Development	Trade, Tourism and Industrial development	Provision of recreational facilities at the Kintampo waterfalls	Kintampo			10,000.00			✓	Central Adm	GTA/MoTCA
Economic Development	Trade, Tourism and Industrial development	Provide support and start-up kits to 48 (male = 7 and female = 41) graduate master craft persons and cassava processors			20,000.00	8,000.00			✓	BAC	CA
Economic Development	Trade, Tourism and Industrial development	Organize stakeholder fora for 6 females and 14 males	Kintampo		12,000.00				✓	BAC	CA
Economic Development	Trade, Tourism and Industrial development	Sensitization on MSME in the municipality (radio)	Kintampo			8,000.00			✓	BAC	CA










Economic Development	Trade, Tourism and Industrial development	Provide support in the form of motorbike and STIHL Mist Blower machines to individual (s)	Kintampo							✓		BAC	CA
Economic Development	Trade, Tourism and Industrial development	Maintenance of market (gravelling etc)	Kintampo		280,000	40,000				✓		Works	Central Adm

Social Development

PROGRAMME	SUB-PROGRAMME	BROAD ACTIVITY	LOCATION	TIME FRAME (2022)				COST			PROJECT IMPLEMENTING STATUS		INSTITUTION/DEPARTMENT	
				Q1	Q2	Q3	Q4	GOG(GH C)	IGF(GH C)	OTHERS(GH C)	NEW	ONGOING	LEAD	COLLAB
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Construction of pavement, drainage works and reshaping of existing road at the Community Centre	Kintampo						914,900.00		✓		Works	Central Admi
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Construction of store, offices and crafting of store space /Renovate MCE residence	Kintampo						300,000.00		✓		Works	Central Admi
Infrastructure Development management	Public Works, Rural Housing and Water Management	Supply and Installation of Streetlights with Lighting system within the municipality	Kintampo					80,000			✓		Works	Central Adm
Social Services Delivery	Education Youth & Sports and Library Services	Procure and supply 500 dual desks	Municipal Wide					100,000.00			✓		MA	GES
Social Services Delivery	Education Youth & Sports and Library Services	Completion of 2No 2-Unit KG Block	Kakaa and Adomano					220,000.00		560,000.00	✓		Works	GES
Social Services Delivery	Education Youth & Sports and Library Services	Construction of 1No 3-Unit Classroom block, store and toilet facility	Dawadawa					210,000.00		470,000.00	✓		Woks	GES
Social Services Delivery	Education Youth & Sports and Library Services	Construction of 1 No. 3-unit classroom	Alhasssan Akura					20,000.00		470,000.00	✓		Works	GES

Social Services Delivery	Education Youth & Sports and Library Services	Supervision of girls' clubs at the basic level.	Municipal wide			6000.00		✓		GES	Central Adm
Social Services Delivery	Education, Youth and sports	Official/National Celebrations	Municipal Wide			8,000	20,000	✓		GES	Central Adm
Social Services Delivery	Education, Youth and sports	Rehabilitation of 5No classroom blocks	Asantekwaa, Kintampo Girls Vocational School, Fanyinama L/A Prim, Presby, Methodist JHS			280,000			✓	Works	GES /MPCU
Social Services Delivery	Education, Youth and sports	Organize best teachers awards and support for sports and cultural activities	Municipal wide			80,000		✓		GES	Central/Adm
Social Services Delivery	Education, Youth and sports	Organize football gala among schools	Kintampo		22,000				✓	Works	Central Adm
Social Services Delivery	Education, Youth and sports	Completion of 2No. 3-Unit classroom block	Kyinya and Aworata			180,000.00			✓	Works	GES
Social Services Delivery	Education, Youth and sports	Construction of 6-Unit Classroom Block	New Longoro SDA				815,000		✓	Works	GES
Social Services Delivery	Education, Youth and sports	Organize My First Day at School			12000.00				✓	GES	MPCU
Social Services Delivery	Water and Sanitation	Construction of 6-Seater toilet facility with mechanized borehole	New Longoro				350,000	✓		Works	KiMA MPCU
Social Services Delivery	Health service and management	District Response Initiative (DRI) on HIV/ AIDS and Malaria	Municipal Wide		45,000				✓	GHS	












Social Services Delivery	Health service and management	Support to health facilities in the Municipality	Municipal wide					40,000	10,000		✓		GHS	PU
Social Services Delivery	Health service and management	Support to National Immunization Day (NID) and other related health issues	Municipal wide						8000		✓		GHS	MPCU
Social Services Delivery	Social welfare and community development	Settle five (5) child custody cases	Municipal wide					8000.00	15000.00	10,000.00	✓		SWCD	MPCU
Social Services Delivery	Social welfare and community development	Settle four (4) paternity cases	Municipal wide					8,000.00	15,000.00	12,000.00	✓		SWCD	MPCU
Social Services Delivery	Social welfare and community development	Settle six (6) family welfare cases	Municipal wide					5,500.00	11,000.00	10,000.00	✓		SWCD	MPCU
Social Services Delivery	Social welfare and community development	Handle seven (7) juvenile cases	Municipal wide					6000.00	18,000.00	5000.00	✓		SWCD	MPCU
Social Services Delivery	Social welfare and community development	Identify and refer 4000 indigenes for registration and renewal of NHIS cards.	Municipal wide					5000.00	12,000.00	7000.00	✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Mediate on twenty-eight (28) child maintenance cases	Municipal wide					6000.00	18000.00		✓		SWCD	MPCU









Social Services Delivery	Social Welfare and Community Services	Handle five (5) rent cases	Municipal wide		50,000.00			✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Conduct social education on child protection in some selected communities	Municipal wide		6000.00	5000.00		✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Radio sensitization on teenage pregnancy and illegal abortion	Municipal wide		8,000.00			✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Sensitize at least eight (8) men groups on gender inequality and equality	Municipal wide		5,000.00			✓		SWCD	
Social Services Delivery	Social Welfare and Community Services	Support PWDs and vulnerable groups on Employable skills	Municipal wide		8,000.00			✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Organize a durbar in four (4) communities on Sexual and Gender Based Violence	Municipal wide			5000.00		✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Educate parents on the provision of quality care for children (reduce teenage pregnancy and school dropout)	Municipal wide			5000.00		✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Train and supervise caregivers and register day care centres	Municipal wide		8000.00			✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Meet with four (4) women groups in the Zonal Councils in 2022	Municipal wide		50,000.00			✓		SWCD	MPCU

Social Services Delivery	Social Welfare and Community Services	Sensitize Chiefs and community members on the effects of forced and early marriages	Kintampo					12,000.00			✓		SWCD	MPCU
Social Services Delivery	Social Welfare and Community Services	Mobilize LEAP beneficiaries during payment	Municipal wide					6000.00			✓		SWCD	Central Adm

ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT

PROGRAMME	SUB-PROGRAMME	BROAD ACTIVITY	LOCATION	TIME FRAME (2022)				COST			PROJECT IMPLEMENTING STATUS		INSTITUTION/DEPARTMENT	
				Q1	Q2	Q3	Q4	GOG(GH C)	IGF(GH C)	OTHERS(GH C)	NEW	ONGOING	LEAD	COLLAB
Environmental and sanitation Management	Disaster prevention and management	Formation of fire volunteer groups	Municipal wide						5,000.00		✓		GNFS	Central Adm
Economic Development	Agricultural Services and Management	Formation and training of disaster volunteer groups	Municipal wide							5,000	✓		NADMO	Central Administration










Environmental and sanitation Management	Disaster prevention and management	Sensitization on bushfires and training of fire volunteer groups	Municipal wide			6,000.00			✓	GNFS	NADMO
Environmental and sanitation Management	Disaster prevention and management	Support to disaster victims	Affected areas			80,000.00			✓	NADMO	Central Adm
Environmental and sanitation Management	Environmental Health and Sanitation Services	Maintenance of Boreholes	Municipal wide			50,000.00			✓	Water and Sanitation	CA
Environmental and sanitation Management	Environmental Health and Sanitation Services	Evacuation of refuse to final disposal site/visitation to schools on hygiene	Kintampo				225,000		✓	MEHU	CA
Environmental and sanitation Management	Environmental Health and Sanitation Services	Liquide and solid waste management	Municipal wide		40,000.00	13,000.00			✓	MEHU	KWSS
Environmental and sanitation Management	Environmental Health and Sanitation Services	Build 1No. Urinary and renovation of the toilet facility at the market.	Kintampo		30,000.00	58,558.00			✓	MEHU	Central Adm
Environmental and sanitation Management	Environmental Health and Sanitation Services	Purchase of 1No Motor Bike for Police by MP	Kintampo		6,000.00				✓	PU	PS
Environmental and sanitation Management	Environmental Health and Sanitation Services	Procurement of sanitary tools and containers, domiciliary visits	Municipal Office		50,000.00				✓	MEHU	CA
Environmental and sanitation Management	Environmental Health and Sanitation Services	Screen and issue certificates to food vendors	Municipal Office				2000		✓	MEHU	GHS
Environmental and sanitation Management	Environmental Health and Sanitation Services	Sensitization on waste management, Dislodgement and Solid management	Municipal wide		8000				✓	MEHU	MPCU
Environmental and sanitation Management	Environmental Health and	Environmental Management of Air	Municipal Office		6000				✓	MEHU	MPCU

	Sanitation Services	Quality and Noise Pollution												
Infrastructure Delivery and Management	Physical and Spatial planning	Sensitize the public on land acquisition and permitting	Municipal office					30,000.00			✓		PPD	MPCU
Infrastructure Delivery and Management	Physical and Spatial planning	Preparation and revisions of local schemes	Municipal Office					20,000.00			✓		PPD	MPCU
Infrastructure Delivery and Management	Physical and Spatial planning	Organize Technical and spatial planning meetings	Municipal Office						16,000		✓		PPD	MPCU
Infrastructure Delivery and Management	Physical and Spatial planning	Registration and Documentation of lands	Municipal Office					15,000.00	13,500.00		✓		PPD	MPCU
Infrastructure Delivery and Management	Physical and Spatial planning	Sensitization of development control	Municipal wide					1,350.00			✓		Building Inspectorate	MA
Infrastructure Delivery and Management	Physical and Spatial planning	Sensitize public on development control	Municipal wide						3,000.00		✓		Building Inspectorate	MPCU
Infrastructure Delivery and Management	Physical and Spatial planning	Rehabilitation of Assembly office block/properties	Kintampo					15,000.00			✓		Works	KIMA
Infrastructure Delivery and Management	Roads and Transport Services	Regular marking of road signs and zebra crossing	Municipal wide							25000	✓		Urban Roads	Works

Infrastructure Delivery and Management	Roads and Transport Services	Construction of speed rumps at vantage points	Municipal wide						100,000.00	80,000	✓		Roads	CA
Infrastructure Delivery and Management	Roads and Transport Services	Create awareness on Road safety	Kintampo						50,000	5,000	✓		KiMA	Road Safety Committee
Infrastructure Delivery and Management	Roads and Transport Services	Opening up and spot improvement of selected roads in the municipality	Municipal wide						200,000.00		✓		Roads	Works

GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

PROGRAMME	SUB-PROGRAMME	BROAD ACTIVITY	LOCATION	TIME FRAME(2022)				COST (GHC)			PROJECT IMPLIMENTING STATUS		INSTITUTION/DEPARTMENT	
				Q1	Q2	Q3	Q4	GOG(GHC)	IGF(GHC)	OTHERS(GHC)	NEW	ONGOING	LEAD	COLLAB
Management and administration	Human resource management	Staff training and skills development	Kintampo					60,000.00			✓		HRD	Other departments
Management and administration	Human resource management	Organize MCE community engagement	Municipal wide					45,000.00	15,000		✓		Planning Unit	MPCU
Management and administration	Planning, Budgeting and Coordination	Implement 2022 capacity building plan	Kintampo					50,000			✓		HRD	CA
Management and administration	Planning, Budgeting and Coordination	Conferences and workshops	Kintampo					15,000	15,000		✓		MPCU	All department and units

Management and administration	Planning, Budgeting and Coordination	Organized mandatory Town Hall meetings	Municipal Office		130,000.00	55000.00		✓		MPCU	All department and units
Management and administration	Planning, Budgeting and Coordination	PRCC sensitization programme on HIV/AIDS and sanitation	Municipal Office		7,000	0		✓		PRCC	KiMA
Management and administration	Planning, Budgeting and Coordination	Acquisition of furniture, computers, accessories and consumables	Municipal Office		115000.00	6,000.00		✓		Procurement Unit	All department and units
Management and administration	Planning, Budgeting and Coordination	Organize mandatory meetings of the Assembly	Municipal Office		47,000	13000		✓		MPCU	All department and units
Management and administration	Planning, Budgeting and Coordination	Support to Traditional Authorities	Municipal Office		35,000	8,000		✓		Central Adm	
Management and administration	Planning, Budgeting and Coordination	Security Management	Municipal Wide		70,000	36,000		✓		MUSEC	KiMA
Management and administration	Planning, Budgeting and Coordination	Extension of water system along Kintampo-Tamale Highway	Babatokuma to Portor		120,000			✓		MPCU	All department and units
Management and administration	Security	Completion of Police Station	New Longoro		80,000.00			✓		Works	Central Admi
Management and administration	Security	Meetings and provision of fuel for security services	Kintampo		15000	100000		✓		Central adm	Security Agencies



EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19)

PROGRAMME	SUB-PROGRAMME	BROAD ACTIVITY	LOCATION	TIME FRAME (2022)				COST			PROJECT IMPLEMENTING STATUS		INSTITUTION/DEPARTMENT	
				Q1	Q2	Q3	Q4	GOG(GHC)	IGF(GHC)	OTHERS(GHC)	NEW	ONGOING	LEAD	COLLAB
Environmental Management	Disaster Prevention and Management	Awareness creation and sensitization on causes and effects of fire disasters	Municipal wide	→				15,000			✓		NADMO	GNFS
Environmental Management	Disaster Prevention and Management	Public education and awareness creation on flood, diseases and epidemic (Covid-19)	Municipal wide	→				20,000			✓		GHS	MEHU/MHD
Environmental Management	Disaster Prevention and Management	Sensitize stakeholders on disaster risk reduction legislation	Municipal wide	→				20,000			✓		NADMO	Central Admi
Environmental Management	Disaster Prevention and Management	Prepare municipal health emergency preparedness and response plan	Municipal wide	→				8,000			✓		MPCU	GHS

Environmental Management	Disaster Prevention and Management	Procure PPEs to fight Covid-19	Municipal wide					30,000				✓	M/A	NGOs
Environmental Management	Disaster Prevention and Management	Fumigation of institutions, market centres and others	Municipal wide					80,000				✓	Zoomlion Gh. Ltd	Central Admi/MEHU

IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION

PROGRAMME	SUB-PROGRAMME	BROAD ACTIVITY	LOCATION	TIME FRAME(2022)				COST			PROJECT IMPLIMENTING STATUS		INSTITUTION/DEPARTMENT	
				Q1	Q2	Q3	Q4	GOG(GH C)	IGF(GH C)	OTHERS(GH C)	NEW	ONGOING	LEAD	COLLAB
Management and administration	Planning, Budgeting, Monitoring and Evaluation	Organize quarterly MPCU meetings	Kintampo					12,000.00	3,000.00			✓	MPCU	All department and units
Management and administration	Planning, Budgeting, Monitoring and Evaluation	Monitoring and evaluation of programmes and projects	Kintampo					20,000	5,000			✓	MPCU	All department and units
Management and administration	Planning and Budgeting	Plan and budget preparations	Kintampo						20,000			✓	MPCU	All department and units
Management and administration	Planning and Budgeting	Data collection	Municipal wide						25000			✓	MPCU	All department and Units

Management and administration	Planning and Budgeting	Rating and Billing	Municipal Office					21,000.00	15,000.00			✓	Budget Unit	All Department and Units
Management and administration	Planning, Budgeting and Coordination	Prepare Annual and Quarterly Progress Report.	Kintampo					6,000.00				✓	MPCU	All department and units