

## **DEPARTMENT OF SOCIAL WELFARE AND COMMUNITY DEVELOPMENT**

### **LIST OF SERVICES**

#### **INTRODUCTION**

The Department of Social Welfare and Community Development merged together as one department by Local Governance Act 2016, Act 936

The Department runs three core programmes in each Units in the municipality. This aim at improving the welfare of the vulnerable and excluded in the municipality.

#### **CORE DUTIES OF SOCIAL WELFARE UNIT**

The unit of social welfare runs three core programs. These core duties and programs are

- **Child right, promotion and protection**
- **Community Care**
- **Justice Administration**

#### **CHILD RIGHT PROMOTION AND PROTECTION**

In this aspect, the social welfare officer performs the following duties;

- Monitoring and supervision of day care centres
- Abandoned babies' cases
- Monitoring and supervision of orphanage homes
- Case work management
- Paternity, custody, family welfare, maintenance
- Rescuing child trafficked victims

#### **COMMUNITY CARE**

- LEAP
- After care services (serve as intermediary between the prisoners and the community)
- Hospital welfare;
- Give counselling to patient
- Link patient to their families
- Help patient to receive free medical care
- Registration of PWDs and links them for assistance
- Community base rehabilitation
- Rehabilitate programs in the community for the PWDs to benefit.
- Registration of indigents for NHIS
- Remanded homes

#### **JUSTICE ADMISTRATION**

- **Court Work;**
- Family tribunal: DSWO sit as panel member and write SER when needed
- Juvenile court: DSWO write SER before judgement of juvenile having conflict with the law.
- We also sit as technical person to the panel.

## **COMMUNITY DEVELOPMENT UNIT**

The unit of Community Development also runs three core programs in the municipality. These includes

- **Community Development**
- **Adult Education /Mass Education**
- **Home Management**

### **COMMUNITY DEVELOPMENT**

In this aspect, the C.D.O plays the following roles OR duties

- Community entry
- Community mobilization
- Assist in self-help projects in the community
- Assist individuals in the community in problem solving
- Monitoring and supervision of projects in the community

### **ADULT EDUCATION**

- Building the capacity of community members
- Gives sensitization to the community
- Educating the community to gain informal skills
- Educating the community on stigma reduction

### **HOME MANAGEMENT**

- Sensitize the community on personal hygiene
- Time management education
- Assist the community to raise funds through their own initiative
- Making home visits